

**Wear?Canada! Japanese Trade Mission Application**

**January, 13-21 2007**

Thank you for your interest in the Wear?Canada! Trade Mission to Japan. In order to be considered for the Mission, you will need to complete this application.

Fax or email the application package in full, to [emelnick@apparel.ca](mailto:emelnick@apparel.ca) or fax to 613.231.2305. You will receive an email confirming receipt and you will be contacted shortly. **Please email Eileen Melnick McCarthy at 1.800.661.1187 ext 222 if you have any questions.**

**Registration Deadline:**

This Application Package must be completed and returned with a deposit of \$1000 CAD by Wednesday, November 22, 2006.

**I. Company Information**

1. Name and Title of Delegate expected to participate in Trade Mission: \_\_\_\_\_

\_\_\_\_\_

2. Name of Company: \_\_\_\_\_

3. Address: \_\_\_\_\_

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4. City: \_\_\_\_\_

5. Postal Code: \_\_\_\_\_

6. Telephone: \_\_\_\_\_

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7. Fax: \_\_\_\_\_

8. Email: \_\_\_\_\_

9. Website: \_\_\_\_\_

10. Please identify product/sector and brand names:

\_\_\_\_\_

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**II. Export Experience:**

i. Has your company exported before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide the names of the countries to which you have exported and the approximate dollar value of your company's worldwide exports for the last two calendar years \_\_\_\_\_  
\_\_\_\_\_

ii. Has your company exported to **Japan** before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide the approximate dollar value of your company's exports for each of the last two calendar years \_\_\_\_\_

2. Number of Canadian employees: \_\_\_\_\_

**III. Mission Objectives:**

1. Please rank company's top three objectives in participating in this trade Mission (1 highest, 3 lowest)

- i. Finding a sales representative \_\_\_\_\_
- ii. Exposure to new business prospects \_\_\_\_\_
- iii. Finding a distributor \_\_\_\_\_
- iv. Finding licensees \_\_\_\_\_
- v. Market research \_\_\_\_\_
- vi. Government meetings \_\_\_\_\_
- vii. Immediate sales \_\_\_\_\_
- viii. Finding joint venture partners \_\_\_\_\_
- ix. Other (Please specify) :

2. Will you need assistance from the Canadian Consulate pre or post Mission? If yes, please specify nature of request:

Good preparation is essential to make the most of your participation, and the valuable time and money you plan to invest in it. The following section needs to be completed in order to assist us in arranging meetings for you. We will do our best to do this but cannot guarantee this will always be possible. Likewise, it may be necessary in some instances to have group meetings.

Please indicate below, the type of companies and/or organizations you would most like to meet, giving as much information as possible. Please include level and area of responsibility of individuals you would like to meet:

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|  |
|--|

The Canadian Consulate in Japan will be organizing networking opportunities. If you would like to invite your own contacts, please give their details:

|    |    |
|----|----|
| a) | b) |
|----|----|

|    |    |
|----|----|
| c) | d) |
|----|----|

Please read the following notes and conditions for participation in Wear?Canada! Japanese Trade Missions

**IV. Terms & Conditions:**

1 General

- 1.1 Canadian Apparel Federation will determine the company's eligibility for the Mission. Registration will be limited to companies meeting the established eligibility criteria as outlined in the Mission Application.
- 1.2 Unless otherwise advised, only one representative per eligible company may participate as a delegate on this Mission.
- 1.3 Payment of Mission Fee is required in full by December 10, 2006. A deposit of \$1000 CAD is required with submission of application. Failure to comply with payment schedule will result in cancellation of application. Deposit will be returned in full, less handling charge of \$25, if application is not accepted.
- 1.4 You are a Canadian based apparel business that is either actively investigating export opportunities or is already involved in exporting from Canada.
- 1.5 You will not receive any other contributions from public funds towards the costs of participation on the Mission.

2. Requirements for Participants

- 2.1 You must comply with ALL of the following conditions.
  - 2.2 You correctly complete and submit the appropriate documentation provided by the required deadline date. Canadian Apparel Federation reserves the right to reject any application that it considers for any reason to be unsuitable.
  - 2.3 During the Mission, you only promote the business, trading and brand names detailed on your application form.
  - 2.4 You must attend the official meeting organized by Canadian Consulate Osaka as part of the Mission orientation (January 15, 2007)
  - 2.5 The Mission itinerary has been created to benefit you. You are encouraged to attend all organized meetings, official functions and group hospitality events, unless otherwise agreed in writing with Canadian Apparel Federation.
  - 2.6 You must accept full responsibility for insurance for any risks associated with taking part in the Mission including unexpected or uncontrollable events e.g. war, flood, avalanche, terrorist attack etc. Canadian Apparel Federation will not be liable for the consequences of any such risks or any costs incurred.
  - 2.7 You must complete and return a post Mission Evaluation. The final deadline for return of completed questionnaires is two months after the closing date of the Mission.
3. Canadian Apparel Federation reserves the right to terminate Mission agreement if your company:
- 3.1 goes into liquidation, administration, receivership, or bankruptcy;

- 3.2 becomes the subject of a proposal for a winding up order or any other informal insolvency procedure;
- 3.3 fails to pay deposit as per specified fee schedule.
- 3.4 fails to comply with any of these Terms & Conditions;

**Mission Fee**

A business program fee of \$3500\* CAD plus G.S.T. – Member rate and \$4500\* CAD plus G.S.T Non- Member rate - will apply for each company delegate. (Payment Schedule: \$1000 CAD upon submission of application; balance to be paid by December 10, 2006.)

This fee entitles you to participate in all aspects of the business program, including seminars, hospitality events, hotel, and ground transportation to and from business program events (where applicable).

Please note that payment must be made by either Visa or Mastercard credit card, certified cheque, bank draft or money order made payable to the "Canadian Apparel Federation – Ref: Wear?Canada! Japanese Mission". Your participation will be confirmed upon receipt of full payment. (We cannot accept personal cheques).

Cancellation is only possible if Canadian Apparel Federation receives written notification by December 10, 2006. Refunds will not be issued after December 10, 2006. Please Specify Method of Payment:

- Cheque (payable to Canadian Apparel Federation)
- VISA
- Mastercard

*\* There may be minor adjustments to participation fee.*

|                      |
|----------------------|
| Name of Card holder: |
| Card number:         |
| Expiry Date:         |
| Total amount billed: |
| Signature:           |

GST Registration # 135623478

**Travel to Japan**

It is your responsibility to make your own travel arrangements to and from Japan, including all air and ground transportation to and from the airport. Our Mission begins in Osaka and concludes in Tokyo. Delegates must plan to arrive in Osaka no later than January 14, 2007. The Mission begins on January 15<sup>th</sup> and concludes on January 19, 2007 in Osaka. Your return flights can take place after January 20, 2007. Canadian Apparel Federation will reimburse you for return economy airfare and all taxes up to \$1500 CAD. You will be responsible for providing all original receipts. Please ensure that you book your flights early.

**Accommodation**

Wear?Canada! will have a block booking in hotels in Tokyo, Osaka and Nagoya (hotels to be confirmed). Reservations within the block booking are to be made through Canadian Apparel Federation or designated agent. CAF will reserve your room and pay for your hotel room charge and breakfast only. You are responsible for all additional charges. We would request that you do not contact the hotel directly regarding room reservations within the block booking.

Confirmation of your hotel reservation(s) will be provided to you by Canadian Apparel Federation. Your hotel reservations will be made according to the dates you indicate. Your credit card information will be used to reserve hotel accommodation only.

All changes to your reservation(s) after December 10, 2006 are your responsibility and must be made with the hotel directly as well as copied, in writing, to Canadian Apparel Federation.

Please note that the cancellation of a hotel reservation may be subject to charges levied by the individual hotels. "No show" charges or late cancellation fees are your responsibility.

**Itinerary\***

January 14.

- Arrival Osaka

January 15. Osaka

- Orientation at Canadian Consulate
- Briefing by apparel industry specialists
- Meet with distributors (pre-arranged)
- Store visits

January 16. Nagoya

- Depart for Nagoya
- Store visits
- Meet with distributors and agents (pre-arranged)
- Q and A with buyers

January 17. Tokyo

- Visits to major shopping districts

January 18. Tokyo

- Tour International Fashion Fair with show's Deputy General Manager, Tamotsu Briefing session

January 19. Tokyo

- Group visit to companies
- Networking/pre-arranged meetings with distributors at the Embassy

January 20.

- Departure Tokyo

\* *Itinerary as of October 19, 2006.*

There will be a pre-departure teleconference briefing on January 5, 2007.

**Passport**

Your passport should be signed and valid for at least six months beyond the date of your return.

**Health and Safety**

It is strongly recommended that you consult your family physician prior to traveling to Japan to determine health risks and necessary vaccinations; especially if you have a medical condition. All inoculations should be up-to-date prior to travel. Please note that it is your responsibility to cover any health-related costs incurred during the Mission.

For additional travel health information, please consult the Health Canada Web site at [www.travelhealth.gc.ca](http://www.travelhealth.gc.ca).

**Certification:**

I confirm that:

I have read and understood the notes and conditions as outlined and that I wish to apply to the Wear?Canada! Mission to Japan.

If accepted for inclusion in this outward trade Mission I agree to observe and comply with the conditions laid down by Canadian Apparel Federation.

The export of the products and services that we wish to sell would be in compliance with Canadian export controls and regulations.

The undersigned hereby certifies that the information provided above is true and correct.

\_\_\_\_\_  
**Signature of Duly Authorized Company/Delegate Representative**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name and Title**